

MINUTES
BOARD OF TRUSTEES
VILLAGE OF NORTH HILLS
Village Hall
One Shelter Rock Road
North Hills, New York
April 15, 2026
7:30 pm

PRESENT: Mayor Marvin Natiss
Deputy Mayor Dennis Sgambati
Trustees Elliott Arnold, Gail Cohen and Phyllis Lentini
Wendy Russo, Deputy Clerk-Treasurer
Peter Cinquemani, Superintendent of Building Department
A. Thomas Levin, Village Attorney

EXCUSED: None

Mayor Natiss called the meeting to order at 7:30 pm.

The Mayor announced that the Board's next regular meeting date is scheduled for May 20, 2026 at 7:30 pm.

The Board received a presentation from Lauren Bruck and Madison Bruck, two resident Girl Scouts who provided information as to projects they had completed in pursuit of advanced achievement awards. Lauren's presentation was with respect to asthma awareness and Madison presented regarding senior cybersecurity. The Board and members of the public thanked the young women for their presentations.

Mayor Natiss noted the receipt of a letter of commendation for the Building Department which had been received from a resident.

On motion by Deputy Mayor Sgambati, seconded by Trustee Cohen and adopted unanimously, the Board approved the March 18, March 24 and April 6 meeting minutes, as presented. The approved minutes are on file in the Village office.

The Deputy Clerk-Treasurer read the Treasurer's Report for March 2026, which was approved unanimously on motion by Trustee Cohen, seconded by Trustee Lentini, and unanimously adopted.

On motion by Trustee Lentini, seconded by Trustee Arnold and adopted unanimously, the Board approved the transfer of appropriations as listed on the Village Administrator's April 10, 2026, memorandum, a copy of which is on file in the Village office.

On motion by Trustee Cohen, seconded by Trustee Arnold and adopted unanimously, the Board approved payment of the claims on General Fund Warrant 04/26. A copy of the approved Warrant is attached to these minutes.

The Board discussed proposals received for seasonal grounds maintenance. Mr. Cinquemani recommended acceptance of the proposal from The Ground Guys, Inc., for 2026 & 2027, in the respective amounts of \$39,750.00 for the first year and \$41,000.00 for the second year. That proposal was accepted on motion by Deputy Mayor Sgambati, seconded by Trustee Lentini, and adopted unanimously.

The Board discussed the March 20, 2026, recommendation from the Village Administrator to purchase a copy machine from T & G Industries d/b/a TGI Office Automation for a price of \$8,032.18, pursuant to the New York State Office of General Services list. The recommendation was approved on motion by Deputy Mayor Sgambati, seconded by Trustee Lentini, and adopted unanimously.

The Board reviewed an April 3, 2026 memorandum from the Village Administrator regarding instituting an online payment system for Village taxes. The Board did not wish

to proceed with this proposal.

The Board reviewed the April 10, 2026 shuttle usage report, and agreed that the Board would continue to monitor shuttle usage on a regular basis. The Board discussed a proposed Request for Proposals for a new shuttle operator contract, and deferred further discussion to the next meeting after an opportunity to review a draft RFP.

The Board reviewed a proposal by MD7, acting for Crown Castle, agent for STC Five LLC, for a Seventh Amendment of the current cell tower lease at the Long Island Expressway Service Road site. The Board concurred that the proposal was not in acceptable form, and the Village Attorney was requested to notify MD7 that the Board would consider a revised version at its next meeting.

Deputy Mayor Sgambati proposed that a Village flag be designed, using the Village logo, to be flown at Village properties. The Village Attorney will provide advice as to required flag protocols so that the Village may seek proposals for a Village flag and necessary equipment for display.

The Board discussed the status of the proposed structure to be located on the Village Hall property. Mr. Cinquemani noted that he was awaiting Board approval of pricing, and that a proposal had been received from Fun Industries of NY, Inc, d/b/a Wood Kingdom West in the amount of \$12,670. On motion by Deputy Mayor Sgambati, seconded by Trustee Lentini and adopted unanimously, the Wood Kingdom West proposal was accepted.

Mr. Cinquemani noted a pending request for approval of site modifications at the Shelter Rock Road cell tower site, all of which conform to the lease specifications. On motion by Trustee Cohen, seconded by Trustee Arnold and adopted unanimously, the

Board authorized the Mayor to consent to the proposed site modifications.

Mr. Cinquemani reviewed a draft Request for Proposals for audio-visual facilities at the Village Hall meeting room. On motion by Deputy Mayor Sgambati, seconded by Trustee Cohen, and adopted unanimously, Mr. Cinquemani was authorized to proceed with the RFP.

The Board discussed a memorandum report from Mr. Cinquemani regarding violation notices issued for potholes in portions of I.U. Willets Road, with respect to which there had not been compliance. The matters are being referred to the Village Prosecutor for further proceedings.

There being no further business, on motion by Trustee Cohen, seconded by Trustee Arnold and adopted unanimously, the meeting was adjourned at 8:24 pm.

THE ABOVE MINUTES WERE FILED IN THE VILLAGE
OFFICE OF THE VILLAGE OF NORTH HILLS AT:

TIME: _____ AM/PM

DATE: _____, 2026

PERSON FILING: _____

(Print full name of filer)