

Village of North Hills

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Superintendent of
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One Shelter Rock Road, North Hills, N.Y. 11576

www.VillageNorthHills.com

MEMORANDUM

TO: North Hills Shuttle Riders

FROM: Marianne C. Lobaccaro *ML*
Village Administrator

DATE: January 9, 2026

RE: Shuttle Pass Renewal

Happy New Year! As you are aware, all riders must show a **valid shuttle pass** in order to board the shuttle. No other form of identification is accepted. ***All riders must renew their shuttle pass annually.***

Please bring a **valid license, a utility bill, or a tax bill as proof of residence**, and a completed **shuttle rider form**. The shuttle pass can be renewed at the Village Hall during regular business hours, Monday - Friday from 9:00 AM – 5:00 PM. The Village has scheduled the following additional hours for pass renewal:

Wednesday, January 14, 2026, from 6:00 PM to 7:30 PM

Wednesday, January 21, 2026, from 6:00 PM to 7:30 PM

Tuesday, January 27, 2026, from 6:00 PM to 7:30 PM

Please call the office to schedule an alternate time to renew the shuttle pass.

Thank you very much for your cooperation in this matter.